



Imperial Valley Girls Softball League (IVGSL) snack bar is open to offset the cost of running the league and keep player's registration prices reasonable. We require parents, volunteers, coaches, team parent or other team volunteers to work shifts for each registered player. You must be a minimum of 18 years old to work in the snack bar.

Snack bar guidelines and rules:

- Umpires are allowed free water.
- Volunteers must pay for any food, drink or candy.
- Foul ball returns will be rewarded with a lollipop. Balls to be returned to playing field.
- Hours of operation of the snack bar is 5:30 PM to 9 PM, Monday through Friday.
  - 2 volunteers are needed to be in the snack bar at all times from 5:30 to 8:00 PM
  - Shifts can be split up into multiples or preferably 2 volunteers for the entire night. A volunteer must be at both windows from 5:30 to 8:00 PM.
  - If shifts are split and replacement volunteer does not show up for second shift, first volunteer must stay. If full staff isn't in the snack bar the entire time, the team still faces the possibility of discipline as designated below.
- **If teams do not have representation at the snack bar as designated by the schedule:**
  - **First offense – team forfeit their next game.**
  - **Second offense – team will not be allowed to play in the Championship Tourney**
- Player Reps will work with Team Moms and Coaches to assign people to work on their assigned night. A list of when teams are scheduled will be distributed.
  - 6U Monday
  - 8U Tuesday
  - 10U Wednesday
  - 12/14U Thursday
  - All teams will rotate Friday
- Board members are required to be at field on their assigned nights to assist teams, patrol playing area and parking lots and/or help in snack bar (if needed).

- If someone does not show up for their assigned shift, Division Player Rep and/or Division Vice President will be contacted and a replacement will be sent.
- Do to the limited amount of space and busy conditions, small children cannot accompany adults working in snack bar. Must be over the age of 18.
- Please arrive 10 minutes early for your shift to go over your roles and help insure for a smooth transition.
- An IVGSL Board Member must be in the snack bar at all times.
- Gloves are required when preparing and handling food.
- All items purchased for snack bar must be received and verified by a Board Member.
- Receipt must be signed and dated by verifying board member.
- If you see inventory on any particular item is getting low, please write items on shopping list.
- Money
  - Starting funds will be counted and verified at the beginning of each night.
  - After close of snack bar, cash box will be counted and verified. Starting fund will be returned to cash box. Deposit envelope will be logged and placed in the drop box.
  - Both steps will require two people and a signatures on log and deposit envelope.
- Closing
  - Empty all trash into the dumpster located in the parking lot.
  - Sweep and mop floors.
  - Restock shelves if needed.
  - Put away food that needs to be refrigerated.
  - Wash cooking items used (utensils, crock pots, coffee pot, etc).
  - Wipe down all counter spaces.